

MINUTES of the Full Council Meeting held 21 January 2016 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber (Vice Chair)	Cllr M Jarnell	Cllr J Prayle
	Cllr M Bamber	Cllr C Jones	Cllr K Reed (Chairman)
	Cllr A Caughey	Cllr E Jones	Cllr A Reed
	Cllr J Caughey	Cllr J Matson	Cllr A Riggott
	Cllr H T Cook	Cllr M Parr	Cllr V Thornhill
	Cllr P Fellows	Cllr A Platt	Cllr S Wellerd

Members of the public 7

1. Apologies

2. Declarations of Interest

Cllr Platt declared a pecuniary interest in items forming part of agenda items 6.2, as a relative of an employee.

3. Minutes of Council Meetings

Resolved: Minutes of the Council Meeting on 19 November 2015, four alterations were proposed and accepted, the minutes were agreed to be an accurate record, and signed by the Chairman with the alterations initialled.

4. Statutory Business

Planning - considered applications in report from Lead Member for Planning.

15/01101/FUL, 02, 03 Coplands Farm, Dawbers Lane applications – the response was sent to the planning authority, as circulated to Councillors between meetings, objecting to overdevelopment in the greenbelt.

5. Public Participation - Residents and Police Matters

Resolved: Council resolved to suspend standing orders.

Two members of the Memorial Group updated the Council on its project for a living tree legacy for each of the names on the memorial and the offers of support and assistance they have received. They asked Council to assist them with the project and will write in with the request including the information.

A resident said he had attended the Pear Tree Lane development exhibition and said maybe they could assist with land for the memorial project. He informed Council of the flooding problems which Orchard Close had had on Boxing Day. He spoke to the Pear Tree Lane development exhibition representatives about the flooding and they said they would undertake to look at the drains under School Lane.

Chair informed of a meeting she had attended at Chorley which discussed flooding and that there was to be a Flood Drop In event in the Town Hall on the 28th January from 3pm to 8pm.

Two Borough Councillors had submitted a letter to the Council, which had been circulated prior, highlighting the risk to Euxton Library and asking if Council might consider action to save it by investing in it as it could be used for more such as a café, the Council's base and more.

Resolved: Council resolved to restore standing orders.

Resolved: Chair proposed that Item 10 was brought forward, agreed.

10. Consultations/Notifications

a) LCC Lancashire Libraries consultation

Members discussed this item. The consultation is designed in clusters and Euxton is in a cluster with Eccleston and Parbold. This had been discussed at the Chorley Liaison meeting the Chair had attended and Chorley were seeking ideas and plans to help areas.

Resolved: Council agreed to write a letter to Lancashire County Council requesting more information regarding the proposals, registering its interest in knowing the plans and dates for decisions.

Resolved: Council agreed to respond to the consultation, why the library is valuable, its usages in the village, events held there, impact of a loss of the service in light of the developments and growth of Euxton.

b) Penwortham Town Council Neighbourhood Plan consultation.

The consultation was noted, respond thanking for the information.

c) Public exhibition for site off Pear Tree Lane – circulated to Councillors 7 January 2016. Consider a response if necessary.

This item was discussed at length, the proposed layout of the, no parking for the allotments, roads and flooding, access entrance on the crest of the hill, trees and more.

Resolved: Council agreed for Cllr Parr and Thornhill to draft a letter including all the relevant points, circulate to all for approval/change for submission.

d) Smart Metering installation proposed at Euxton Lane

It was identified that the plan appeared to be incorrect. Noted, no comment.

6. Financial Items

6.1 Banking Arrangements

Resolved: Council approved the opening of bank accounts with:

TSB account

Co-operative Bank account

Council approved the opening of bank accounts with the Santander and nominated from the bank signatories, Cllrs E Jones, A Caughey, K Reed, Clerk to check that Clerk is able to administer the account if not a signatory, if not, one Councillor would step down.

Council approved transfer amounts of:

Transfer £50,000 to the TSB account

Transfer £50,000 to the Co-operative Bank account

Transfer £75,000 to the Santander account

6.2 Receive financial reports 1 and 4 and approve Expenditure report 2

Chair raised issues with the petty cash system, the repeated errors and possible ways to improve the reporting. Discussions took place on some items and how they were purchased and if these should be reported separately.

The Finance Committee will be considering a Council debit card. It was suggested that purchases should only be made with suppliers we could have an account with.

Clerk suggested to have no petty cash so there was no cash sitting in the Clerk's home and possibly a Council debit card system.

Chair asked for the consideration of the SLCC membership to be discussed in the Part 2 section.

Resolved: Council received reports 1, 3 and 4 and agreed the itemised requests for payment be approved for payments on report 2, which had been checked by a Councillor prior – with the exclusion of the SLCC cheque until discussed later.

Creditor	Description	Total £
Easy Web-Sites	Website maintenance standing order	24.00
Newsquest	Delivery of December newsletter	96.45
Arco	Brushes and PPE	159.57
Chorley Council	Play inspections	339.70
Townsend Print (Skipton)	Printing of December newsletter	670.00
Lancs&Mersey CTP	Training	75.00
Lancs&Mersey CTP	Training	186.00
Chorley Civic Society	Subscription	20.00
E-on	Electricity at pavilion	39.08
Chorley Council	Grass cutting	3767.75
1st Euxton ROF Scouts	Delivery of December newsletter	60.00
Viking Direct	Stationery and postage stamps	167.14
Elite Industrial Supplies	HiViz waistcoats and coats	261.89
Bell Brush	Litter tongs	258.00
United Utilities	Water at pavilion	21.16
Gibsons Garden Machinery	Repair to vacuum	176.38
DW Groundwork	Tree thinning project on M'Green	500.00
Royal Mail	Freepost licence renewal	112.80
Cash	Petty cash fund reimbursement	95.23
Employee 1	Reimbursements	26.78
Employee 2	Reimbursements	67.20
Employee 3	Reimbursements	78.58
Employee 4	Reimbursements	51.80
Employee 2	Salary January 2016	806.34
Employee 3	Salary January 2016	926.79
Employee 4	Salary January 2016	778.71
Atlas Business	Photocopies	273.60

6.3 Consider precept budget figures report

Chair of Finance Committee informed that there were a number of late items from Committees submitted for the precept budget and according to the Financial Regulations committee request should be in by the end of November.

Resolved: Council agreed to:

- reduce back and remove the late entered budget requests from the Committees
- to increase the General Reserve budget by £18,440
- to increase the Audit budget by £200, the Utilities budget from £750 up to £1000
- to carry forward the £2,050 finance software figure and not re-precept for it
- to correct a carry forward figure of £1,330 in the grants budget and a repeat line of £500 at the bottom
- to retain the £2000 Neighbourhood Plan budget
- to set the precept council tax base figure for residents at £24.37

Resolved: Chair proposed that Item 8b was brought forward, and items 8a and 9 be carried forward to the next meeting, agreed. Clerk to inform resident of item 9 of delay and that it had been carried forward for next months meeting.

8b. Flooding

Members discussed flooding and areas of flooding at length, and the suggestion made at the last meeting to have a flood plan. Chorley Council is to include the parish councils in its flooding consultations and there is to be a Flood Drop In on

January 28th, 3pm to 8pm at the Town Hall. The bridge flooding, near to the Bay Horse was discussed along with areas of Pear Tree Lane and road floods.

Resolved: Council agreed a letter deploring the impact that the flooding at the railway bridge, near to the Bay Horse, had on the village in diversions, problems, length of closure. Cllr Thornhill will draft the letter to be sent. Flooding will be on the February agenda to look at setting up a plan. Councillors are to send in to the Clerk to collate all the areas flooded, road sections flooded and problems. Look out for any information on flooding from Chorley/Lancashire. Newsletter article.

As there was no further business, the Chairman declared the public meeting closed.

9.45pm SW AP left

Following the part 2 section:

Cheque approvals following recommendations

Resolved: The following cheques were approved for payment.

21-Jan	Employee 1	Salary January 2016	1574.06
21-Jan	HMRC	Tax & NI January 2016	745.53

7.2 Leisure Committee - Consider the request from Primrose Hill Primary to use Greenside facilities for the schools' Sports Day on 23 May due to their being out of action and to ensure the children do not miss out on the sports day. Also 25 June for a football schools tournament.

Resolved: Council approved usage by Primrose Hill School of Greenside pitches and facilities.

<u>EUXTON PARISH COUNCIL</u>		
<u>Budget 2016/2017</u>		
Description	C/Fwd and allocated funds	Budget request 2016/17
Employees	Employees	56000
Housekeeping	Employee Mileage	1600
	General Office - stationery, copy,	1400
	Publicity - newsletter/AnnRep/ Other	3000
	Insurance	2750
	Subscriptions	1500
	Audit	900
	Legal Fees/Planning Investigations	2500
	H&S working from home advice	2000
	Advice/assistance on NIC/VAT	1500
	Website maintenance	240
	IT/Laptop/Hardware	2000
	Speed Indicator Device new plates	150
Council	Training/Conference Fees	350
	Elections and Parish Poll Fund	5000
	General Reserve	20000
Grants/S137	Grants	3000
	Christmas Celebrations	500
Special Events/Projects	Euxton Gala	500
	Neighbourhood Plan	2000
	Comms and social media methods	50
	Increase public involvement work	250
	Finance software	2050
	ROF Lamp Post Project	2000
Amenity/Utility	Utilities	1000
	Gardens/Planting/Competitions	3500
	War Memorial	500
	Millennium Green - grass cuts, maint	4000
	Millennium Green Main Plan Survey	4000
	All Purposes Committee	2500
	Greenside Pitch Maintenance	4000
	Play Equipment Replace Scheme	5124
	Amenity/Open Space RRM	13500
Earmarked Reserve/CF	Land Fund/Amenity	18684
	Street Sweeping Machine Fund	4000
	Bowling/Boules Project	62500
Other	Healthy Streets	879
	Ransnap Brook	279
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		120516
		178630
	Less cash in hand	78326
	Precept request @£24.37 (per average band D property)	<hr/>
		100304