

MINUTES of the Annual Council Meeting held 14 May 2015 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber (Vice Chair)	Cllr E Jones	Cllr A Riggott
	Cllr M Bamber	Cllr J Matson	Cllr A Reed
	Cllr J Caughey	Cllr M Parr	Cllr V Thornhill
	Cllr P Fellows	Cllr J Prayle	Cllr S Wellerd
	Cllr C Jones	Cllr K Reed (Chairman)	

1. Election of Council Chairman

Resolved: Cllr Reed was elected to be Chairman for the coming year.

2. Election of Vice Chairman

Resolved: Cllr J Bamber was elected to be Vice Chair for the coming year.

3. Representatives on Committees and Outside Bodies

Councillors considered the membership of the committees and representatives on the outside bodies (copy of lists attached).

4. Apologies Cllrs A Caughey, H T Cook, M Jarnell, A Platt

5. Declarations of Interest

Cllr Riggott declared a personal interest in the planning application for Trinity School, Cllr Thornhill declared a personal interest in the planning application of the former Xelflex site, Cllr Prayle declared a personal interest in the planning application on Washington Lane.

6. Minutes of Council Meetings

Resolved: Minutes of the Council Meeting on 16 April 2015 were agreed to be an accurate record, and signed by the Chairman.

7. Statutory Business

Planning - considered applications in report from Lead Member for Planning.

Resolved: Council agreed to the following submissions:

- 15/00280/FUL Whitecroft, Washington Lane – object as it is in front of the building line
- 15/00352/CTY Trinity C of E Methodist Primary School – to raise issue with the unsightly units and ask if they can be obscured
- 15/00367/TPO and 15/00378/TPO 20 and 19 Cherryfields – object to the felling of these trees which had TPOs on before the properties were given permission
- 15/00162/OUTMAJ Euxton Mill (Xelflex), Dawbers Lane – request that the application include works and renovation of the public right of way adjacent
- 15/00383/FULMAJ Land opposite Chancery Road, Westway former forensic laboratory – raise issue regarding the scaffolding business noise and ask for measures
- 15/00308/REM Balshaw Villa, Balshaw Lane – raise a note that the seat should not be timber but recycle material.

8. Public Participation - Residents and Police Matters

Resolved: Council resolved to suspend standing orders.

It was raised that the island, adjacent to Spar on Balshaw Lane which has the bus stop on it, has no dropped kerbs.

The bus shelter on Runshaw Lane is small and does not shelter passengers from the weather well, the shelter on Balshaw Lane adjacent to the Talbot Pub is also small.

Resolved: Council resolved to restore standing orders.

9. Financial Items

9.1 Approve requests for payment made to the Council

Resolved: Council agreed the itemised requests for payment be approved for payments on report 2 which had been checked by a Councillor prior.

Creditor	Description	Total £
DWG NW Ltd	Footpath repairs on M Green	1128.00
DWG NW Ltd	Emergency repair to boardwalk	42.00
J R Lawson	Internal Auditor Fee	180.00
Astley Park School	Grant	250.00
Euxton Singers	Grant	400.00
Chorley Shopmobility	Grant	100.00
Employee 1	Reimbursements	27.30
Employee 2	Reimbursements	24.50
Employee 3	Reimbursements	28.35
Employee 4	Reimbursements	26.25
Employee 1	Monthly salary	1422.74
Employee 2	Monthly salary	799.47
Employee 3	Monthly salary	809.93
Employee 4	Monthly salary	721.67
H M Revenue & Customs	Tax & NI March 15	525.63
Cash	Petty cash fund reimbursement	285.59

9.2 Receive financial reports 1, 3 and 4

Resolved: Council received the financial summary report.

9.3 Receive Internal Auditors report on the figures for year ending 31 March 2015

A query was raised on the 'Review of the System of Internal Financial Control' comment. Clerk will clarify with Auditor.

Resolved: Council received the Internal Auditors report on the figures for year ending 31 March 2015 and noted its contents.

10. Committee/Working Group Reports

10.1 LDF Working Group

Co-Chair verbally updated that the Inspector's report had been completed with a conclusion that it is sound, following modifications.

10.2 All Purposes Committee meeting

Chair verbally updated that the minutes had been circulated, the working groups had been amalgamated into one Communications Group, grants had been approved, permission granted for a noticeboard at Tesco, when to review the flower contract, approved a seat for School Lane and how to proceed with the Best Kept Village competition by submitting two entries.

10.3 Bowling/Boules Committee meeting - verbal update

Chair verbally updated that some sites had been evaluated and questions raised about the lease on the Greenside land to Chorley Council.

10.4 Personnel Committee report - receive report and agree its recommendations

Chair gave a report on the committees discussions.

Resolved: Council agreed to the Committee's two recommendations:

1. The Minutes could be produced in draft within 5 working days, within reason and with exceptions of, when there are holidays, sickness, events or notified/accepted circumstances by the Chair. The draft would then be seen by the Chair and released for publication on the website, in draft and annotated 'draft' as is current practice. Notifications Minutes are on the

website will not go out to members but exceptions to this will be notified to members.

2. The Committee referred the Business Continuity item to the newly formed Risk Working Group.

10.5 Other Committee/Working Group updates – none.

11. Legal Advice services and subscription services

Council considered the information circulated of a legal advice service as an alternative to the subscription service of LALC, research and feedback from other users regarding LALC.

Resolved: Council agreed to subscribe to LALC for this year at £891, to be taken from budget 02-7, the service must be reviewed and monitored.

12. Matters for Information

Clerk informed that a padlock on the pavilion was forcibly smashed off and she attended site to view damage and put a new lock on, 7 May at 9.15pm.

Library surgeries will be advertised in the noticeboard, Library, website and newsletter.

A Councillor asked if anyone knew information about the stage and bar at the driving range.

As there was no further business, the Chairman declared the meeting closed.

8.10