

MINUTES of the Council Meeting held 16 April 2015 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber (Vice Chair)	Cllr P Fellows	Cllr J Prayle
	Cllr M Bamber	Cllr C Jones	Cllr K Reed (Chairman)
	Cllr A Caughey	Cllr E Jones	Cllr A Riggott
	Cllr J Caughey	Cllr J Matson	Cllr A Reed
	Cllr H T Cook	Cllr A Platt	Cllr V Thornhill

1. Apologies Cllrs Jarnell, Parr, Wellerd

2. Declarations of Interest

Cllr Platt declared a pecuniary interest in items forming part of agenda items 8.1, as a relative of an employee. Cllrs J Bamber declared a personal interest in item 4, planning application for Five Acres.

3. Minutes of Council Meetings

A question was asked regarding the setting of the mechanism to volunteer for the Personnel Committee (at 19 March meeting) and Standing Order 2.2, canvassing for a position. The clause says should not canvass for a position, membership on a Committee is not a 'position' ie, Chair or Vice Chair.

Resolved: Minutes of the Council Meeting on 19 March 2015 were agreed to be an accurate record, and signed by the Chairman.

4. Statutory Business

Planning - considered applications in report from Lead Member for Planning.

Resolved: Council agreed to repeat its response to 15/00088/FUL Five Acres application for this new 15/00224 Five Acres application.

5. Play and Sport Provision on Buckshaw Village

The Chair informed that she had been told by the Borough Councillor who raised this subject that there is no space available on Buckshaw Village for provision. Clerk to write to the Borough Councillor to inform that as there is no space for provision that the Council is considering disbanding the working group.

6. Euxton Council office

Two proposals from a Councillor to (Item 6)

6.1 A trial period of the Clerk attending a set location (eg, the Library) for two regular periods. Hopefully, include a Councillor to assist perhaps on a rota basis.

Resolved: Councillors will volunteer to hold one regular surgery time per week at the Library and report back their experiences. Councillors to contact the Clerk with their volunteering times.

6.2 Establish set Council office working/opening hours.

Resolved: Personnel Committee is tasked to investigate the subject of set working/opening times for the Council's office services at the Clerk's home.

7. Public Participation - Residents and Police Matters none in attendance.

8. Financial Items

8.1 Approve requests for payment made to the Council

Cheque number 4044 was corrected on the list from £694.45 to £691.45 and Councillors were asked to adjust their lists to reflect this £3 correction.

Resolved: Council agreed the itemised requests for payment be approved for payments on report 2 which had been checked by a Councillor prior.

Creditor	Description	Total £
Chorley Council	Half year lease for playing field	6.00
1st Euxton ROF Scouts	Delivery of March newsletter	60.00
ICO	Subscription	35.00
United Utilities	Water and wastewater	30.90
DWG NW Ltd	Pruning willow on Mgreen	654.00
Aware Communications	Social media training	120.00
United Utilities	Wastewater	580.64
Royal Mail	Freepost replies costs	17.76
Employee 1	Reimbursements	31.15
Employee 2	Reimbursements	35.00
Employee 3	Reimbursements	39.62
Employee 4	Reimbursements	16.80
Employee 1	Monthly salary	1442.94
Employee 2	Monthly salary	867.98
Employee 3	Monthly salary	772.43
Employee 4	Monthly salary	691.45
H M Revenue & Customs	Tax & NI March 15	567.04

8.2 Receive financial summary report 3

Resolved: Council received the financial summary report.

8.3 Receive and approve final figures for year ending 31 March 2015

Resolved: Council received and approved the final figures for year ending 31 March 2015 for the Chair to sign.

8.4 Scrutinise and approve the Annual Return and statement of accounts and annual governance statement.

Resolved: Council scrutinised and approved the Annual Return and statement of accounts and annual governance statement for the Chair to sign.

9. Committee/Working Group Reports

9.1 LDF Working Group - Cllr J Bamber informed that there had been no news or updates on the process recently.

9.2 Bowling & Boules Committee - Cllr J Bamber reported on the meeting held on the 14th April and that a further meeting had been arranged for the 28th April.

9.3 Leisure Committee - Cllr J Caughey verbally updated that the willow and path work was completed on the Millennium Green and the new equipment for Balshaw Lane playing area was scheduled to begin on 1st June.

All Purposes Committee – Cllr Riggott reported that a Committee meeting is likely to be called for the 28th April. Consideration of a new seat site was requested to go on the agenda.

10. Balshaw Lane Ponds project

The Project Manager, Cllr Thornhill has submitted a report which was discussed.

Resolved: Council agreed to hold this project for three months for further progress.

11. Euxton Mills proposal from the MP

Resolved: Council to write to the MP's office to respond that the Council is happy to support the MP and/or the residents' in their application efforts for listed building status.

12. Membership of Lancashire Association of Local Councils (LALC)

Council discussed this proposal at length.

Resolved: Chair proposed additional time to continue the meeting.

Resolved: Council agreed that a comparison price should be circulated, the Clerk is to send out analysis on the features and benefits, and other details of local users or recommendations. This is to go on a future agenda.

13. Meeting agenda order

Resolved: Council agreed to the proposal, in deciding the order for the agenda the Chair and the Clerk should ensure that items that the Council must decide as a matter of legality are given priority but that, thereafter, items which concern the activities of the Parish Council are heard before those that concern its internal procedures.

14. Matters for Information

The Risk Working Group is to be the 7th May in the Annexe.

Chair and Vice Chair is to visit Penwortham Town Council offices.

As there was no further business, the Chairman declared the meeting closed.