

Cloughton on Brock Parish Council

Minutes of the Cloughton on Brock Parish Council meeting held in the Memorial Hall, Stubbins Lane on Monday 3 July, 2017 at 7.30pm.

1. Those Present

Councillor F. Fitzherbert-Brockholes (Chair)
Councillor R. E. Eccles
Councillor J. Gornall
Councillor S. Dewhurst
Councillor P. Murphy (Wyre Council)
J.E. Hallas – Clerk

2. Apologies

Councillor E. Leach
Councillor D. Gornall
Councillor S. Turner (Wyre and LCC)

3. The minutes of the meeting held on the Wednesday 12th April 2017 were resolved by the Council to be a true record.

4. The Chairman declared a prejudicial interest in agenda item 6.1.b) 17/00363/FUL. The members present declared no prejudicial interests in the remaining agenda items.

5. There were no major issues reported.

6. Items for Discussion and Resolution

6.1. Discuss and resolve on the following planning applications.

a) 17/00416/FUL – 6 Apartments to the Southside of Beech Close. The Council resolved to raise no objections.

b) 17/00363/FUL – change of use of agricultural buildings to form additional living accommodation at Cloughton Green farm. The Council resolved to raise no objections.

c) 16/00502/OUT – planning appeal against decision on this application for property development on Stubbins Lane. This item could not be discussed as no new information has been received since the last meeting.

6.2. The Council discussed and resolved to approve the payments listed in the accounts statement that have been made since the last meeting of the Council the cheques numbers 000605 to 00616 inclusive.

6.3. The Council checked and approved the Bank statement and completed the Current Account reconciliations for the accounts for the year ending 31st March 2018.

6.4. The Council discussed and resolved to approve the Annual Return internal audit report statement for 2016-17. The Clerk pointed out a couple of very minor clerical discrepancies highlighted by the auditor which had been corrected following the audit. The principal issue raised had been a Biffa Waste Limited invoice including £7.40 of VAT that had been omitted from the last VAT reclaims submission and this will be added to the next submission.

6.5. The Council briefly discussed the recent actions taken by the Chairman and Clerk in relation to the advertisements placed by Beech Developments Limited and their 'claim' that the new centre of Catterall is to be built on the development site situated to the north and south of

Claughton on Brock Parish Council

Joe Lane on the land between the A6 and Garstang road. The Council resolved to establish and seek to have corrected addresses that are within Claughton-on-Brock which have been changed to Catterall addresses, without the prior knowledge of the property owner.

- 6.6. The Council discussed the Commemorative Garden Project and Councillors commented on the gardens and now with maturity how good things are looking. The Council discussed briefly how we might make use of the Garden for community events. Councillor J Gornall informed that people were visiting the garden and sitting and enjoying the surroundings. Councillor Gornall also suggested that the Parish Council should decide upon an appropriate event and work on this to create a community gathering e.g. Armistice day or similar. The Chairman stated he would introduce the Clerk to the new Priest so that he could discuss directly with him the utilization of the garden.
- 6.7. The Council discussed the current position on the project to improve the Lancaster Canal towpath. The Clerk informed that scoping work had been done on the project by Wyre's officers and that a meeting of the project group held during May, which he had been unable to attend. The notes from the meeting and a scoping paper had since been issued this included the views from the Parishes along the route together with provisional costings for each stage. Copies of this were presented to the Council members for perusal. The Parish Councils were now being asked to confirm or otherwise their continued support for the Project. The Council discussed its position on this and resolved to continue to give its full support to the project.
- 6.8. The Chairman asked the Clerk to remind members by email nearer to the date of the next Wyre Area LALC quarterly meeting, scheduled for the 26th July, to see who may be available to attend. The Clerk is able to attend that meeting but the presence of a Parish Councillor is desirable.
- 6.9. The Council discussed Pensions regulations statutory obligations. The Clerk is the only employee and does not qualify for automatic enrolment into the scheme and has no need or wish to join a scheme voluntarily. It was resolved to take no further action at this time. The Clerk will ensure that the Council has met its statutory obligations.
- 6.10. The Council resolved to confirm the appointment of Towers and Gornall Limited to manage the Council's payroll. The contract agreed will amount to £160.00 per annum plus VAT.

7. Other Items discussed only

- 7.1. Councillor Murphy confirmed that Local Plan for Wyre is on schedule for September issue.
- 7.2. Highways issues – Walmsley Lane and the closure of New Lane for canal bridge repairs.
- 7.3. New posters seeking people to become Fosterers displayed on the Parish noticeboard
- 7.4. Police Crime Statistics were discussed = the Clerk will distribute by email
- 7.5. The Rural Services Network Questionnaire was discussed = the Clerk will complete this online as agreed.

8. The next meeting will be held on Wednesday 4th October at 7.30pm in the Memorial Hall.

Minutes prepared by:J.E. Hallas (Clerk)

Approved by:F.J.Fitzherbert-Brockholes (Chairman)

Dated: